



ENERGY EFFICIENCY RETROFIT PROGRAM PRE-APPROVAL APPLICATION

APPLICANT INFORMATION

NAME: _____ CITIZENSHIP #: _____

ADDRESS: _____

MAILING ADDRESS: _____

PHONE #: _____ EMAIL: _____

GENDER: _____ MARITAL STATUS: _____ BIRTHDATE: _____

NAME(S) ON THE TITLE OF THE HOME REQUIRING RETROFITS: _____

THE HOME MUST BE YOUR PRIMARY RESIDENCE, PLEASE CONFIRM YES NO

HAVE YOU EVER APPLIED FOR ANY OTHER FUNDING PROGRAM OFFERED BY MCHC? YES NO

IF YES, PLEASE CHECK:

HOME REPAIR DOWN PAYMENT ASSISTANCE MORTGAGE ASSISTANCE RENTAL SUPPLEMENT

CO-APPLICANT INFORMATION (IF APPLICABLE)

CO-APPLICANT NAME: _____ CITIZENSHIP # (IF APPLICABLE): _____

ADDRESS: _____

MAILING ADDRESS: _____

PHONE #: _____ EMAIL: _____

GENDER: _____ MARITAL STATUS: _____ BIRTHDATE: _____

THE HOME MUST BE YOUR PRIMARY RESIDENCE, PLEASE CONFIRM YES NO

PLEASE LIST ALL OTHER HOUSEHOLD MEMBERS BELOW:

NAME	BIRTHDATE	GENDER	RELATIONSHIP TO APPLICANT
	DD/MM/YYYY		
	DD/MM/YYYY		
	DD/MM/YYYY		
	DD/MM/YYYY		

INCOME

GROSS ANNUAL INCOME FROM THE PREVIOUS YEAR FOR ALL HOUSEHOLD MEMBERS 18 AND OVER

(MAXIMUM \$150,000.00):

DECLARATION

I declare *that I have prepared this application and answered every question. The answers and information are true, accurate, and complete to the best of my knowledge, and all required disclosures and other documentation have been provided.* I understand and agree that failure to provide complete and truthful answers will result in my termination from the program to which I have applied.

DATE: _____ APPLICANT SIGNATURE ↻ _____

DATE: _____ CO-APPLICANT SIGNATURE ↻ _____

CONSENT TO RELEASE AND EXCHANGE PERSONAL INFORMATION

Métis Capital Housing Corporation (MCHC) collects and protects personal information under the authority of the Alberta *Access to Information Act (ATIA)* to operate the programs and services of Métis Capital Housing Corporation (MCHC).

I, _____, of the city of _____ in the Province of
PLEASE PRINT
Alberta, state that I made an application to the Energy Efficiency Retrofits Program offered by Métis Capital Housing Corporation and may received benefits of said program.

I hereby authorize MCHC and its agents to exchange, confirm, and verify all information relating to my circumstances, including, but not restricted to, my personal information. I consent to allow MCHC staff to share and receive all information regarding myself and my household members with other relevant parties relevant to my application for the Energy Efficiency Retrofits Program. I also consent to MCHC staff communicating with me via my email address.

I also release and save harmless MCHC and their representatives and all persons and organizations from any or all claims, actions, demands, and expenses in connection with or arising out of such release of information to or by MCHC.

My consent remains in effect until I submit a letter stating that MCHC can no longer act on behalf of or release any information regarding anything listed above.

My consent remains in effect until I submit a letter stating that MCHC can no longer act on behalf of or release any information regarding anything listed above.

Dated this _____ day of _____, 20_____

In the City of _____, in the Province of Alberta.

Signature

Witness Signature

REQUIRED DOCUMENTS FOR PRE-APPROVAL

****Important - All documents below must be attached; if not, this will cause a delay in processing your application.**

- Completed and signed original application.
- Copy of Otipemisiwak Métis Government citizenship Card (**Previously known as a Métis Nation of Alberta Citizenship card**) – at least one applicant must be an Otipemisiwak Métis Government citizen, and their name must be on the title.
- Two pieces of identification.
- Copy of the current land title for the home being retrofitted.
- Notice of Assessment* from the previous year for all household residents 18 years of age and over.
- Proof of insurance certificate OR a letter from your insurance provider stating the property cannot be insured in its current state.
- Proof that your existing mortgage and property taxes are current.

IMPORTANT NOTES

- The maximum amount of assistance is \$20,000, inclusive of taxes.
- You must be a resident of Alberta.
- Required documents can be mailed to or dropped off at 11923 121A St. NW, Edmonton, AB T5L 0A2, or emailed to EERP@metishousing.ca

For further information or questions, please contact:

Métis Capital Housing Corporation
11923 121A Street
Edmonton, AB T5L 0A2
1-877-458-8684
Email: EERP@metishousing.ca
www.metishousing.ca