

DOWN PAYMENT ASSISTANCE PROGRAM APPLICATION

APPLICANT INFORMATION

NAME:		CITIZENSHIP #:
ADDRESS:		
MAILING ADDRESS:		
PHONE:	EMAIL:	
GENDER:	MARITAL STATUS:	BIRTHDATE: DD/MM/YYYY
DO YOU CURRENTLY OWN A HOME? ☐ YES ☐ NO		
HAVE YOU OWNED A HOME WITHIN THE LAST THREE YEARS? ☐ YES ☐ NO		
HAVE YOU EVER APPLIED FOR ANY OTHER FUNDING PROGRAM OFFERED BY MCHC? ☐ YES ☐ NO		
IF YES, PLEASE CHECK:		
☐ HOME REPAIR ASSISTANCE ☐ ENERGY EFFICIENCY RETROFITS ☐ DOWN PAYMENT ASSISTANCE ☐ MORTGAGE ASSISTANCE ☐ RENTAL SUPPLEMENT ☐ STUDENT RENTAL SUPPLEMENT		

CO-APPLICANT INFORMATION (IF APPLICABLE)

CO-APPLICANT NAME:		CITIZENSHIP # (IF APPLICABLE):
ADDRESS:		
MAILING ADDRESS:		
PHONE:	EMAIL:	
GENDER:	MARITAL STATUS:	BIRTHDATE: DD/MM/YYYY
DO YOU CURRENTLY OWN A HOME? ☐ YES ☐ NO		
HAVE YOU OWNED A HOME WITHIN THE LAST THREE YEARS? ☐ YES ☐ NO		

PLEASE LIST ALL OTHER HOUSEHOLD MEMBERS BELOW

NAME	BIRTHDATE	GENDER	RELATIONSHIP TO APPLICANT
	DD/MM/YYYY		
	DD/MM/YYYY		
	DD/MM/YYYY		
	DD/MM/YYYY		

INCOME

GROSS ANNUAL HOUSEHOLD INCOME FROM PREVIOUS YEAR FOR MEMBERS 18 AND OLDER
(MAXIMUM \$150,000):

DECLARATION

I declare *that I have prepared this application and answered every question. The answers and information are true, accurate, and complete to the best of my knowledge, and all required disclosures and other documentation have been provided.* I understand and agree that failure to provide complete and truthful answers will result in my termination from the program to which I have applied.

DATE:	APPLICANT SIGNATURE ↻
DATE:	CO-APPLICANT SIGNATURE ↻

CONSENT TO RELEASE AND EXCHANGE PERSONAL INFORMATION

Métis Capital Housing Corporation (MCHC) collects and protects personal information under the authority of the *Alberta Access to Information Act (ATIA)* to operate the programs and services of Métis Capital Housing Corporation (MCHC).

I, _____, of the city of _____ in the province of

PLEASE PRINT

Alberta, state that I made an application to the Down Payment Assistance Program offered by Métis Capital Housing Corporation and may receive benefits of said program.

I hereby authorize MCHC and its agents to exchange, confirm, and verify all information relating to my circumstances, including, but not restricted to, my personal information. I consent to allow MCHC staff to share and receive all information regarding myself and my household members with other relevant parties relevant to my application for the Down Payment Assistance Program. I also consent to MCHC staff communicating with me via my email address.

I also release and save harmless MCHC and their representatives and all persons and organizations from any or all claims, actions, demands, and expenses in connection with or arising out of such release of information to or by MCHC.

My consent remains in effect until I submit a letter stating that MCHC can no longer act on behalf of or release any information regarding anything listed above.

My consent remains in effect until I submit a letter stating that MCHC can no longer act on behalf of or release any information regarding anything listed above.

Dated this _____ day of _____, 20____

In the City of _____, in the Province of Alberta.

Signature

Witness Signature

REQUIRED DOCUMENTS FOR PRE-APPROVAL

*****Important - All documents below must be attached; if not, this will cause a delay in processing your application.***

- ☐ Completed and signed original application.
- ☐ Copy of Otipemisiwak Métis Government Citizenship Card (**previously known as a Métis Nation of Alberta Citizenship Card**).
- ☐ Two pieces of identification.
- ☐ *Notice of Assessment* from the previous year for all household members aged 18 and over.
- ☐ Confirmation of mortgage pre-approval dated within one month of your application

AFTER APPROVAL

1. Approved applicants will submit a completed *Residential Real Estate Purchase Contract*.
2. MCHC will advance the approved down payment funds to the buyer's lawyer in trust pending completion of the sale.

IMPORTANT NOTES

- Maximum support is 5% of the purchase price, up to \$20,000, based on the mortgage pre-approval submitted with your application.
- Required Documents can be mailed or dropped off at 11923 121A Street NW, Edmonton, AB T5L 0A2, or emailed to downpayment@metishousing.ca

For further information or questions, please contact:

Métis Capital Housing Corporation
11923 121A Street
Edmonton, AB T5L 0A2
1-877-458-8684
Email: downpayment@metishousing.ca
www.metishousing.ca