

MÉTIS CAPITAL HOUSING HOME PROGRAMS



Home Repair
Assistance

Down Payment
Assistance

Mortgage
Assistance

Rental
Supplement

Student Rental
Supplement

Reaching
Home

FREQUENTLY ASKED QUESTIONS

 **Métis**

Capital Housing
Corporation

Home Repair Assistance

Q: What eligibility requirements do I need to qualify for Home Repair Assistance?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed \$150,000
- The home must be the primary residence of the applicant
- Cannot own other property (land or home)
- Must be the owner of the property
- Must have home Insurance
- Proof mortgage is in good standing, if applicable

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Copy of land title
- Three contractor quotes
- Proof of home insurance
- Current mortgage/property tax statement

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all required documents.
3. Apply via:
 - **Email:** homerepair@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address

Q: What repairs are eligible for the Home Repairs Assistance Program?

A: This program will assist you with essential non-cosmetic repairs such as windows, exterior doors, plumbing, roofing, mobility-accessible adaptations, and more.

Home Repair Assistance

Q: What financial assistance is available?

A: You can receive up to \$20,000.

Q: To whom are the funds paid?

A: Métis Capital Housing Corporation will pay the approved funding directly to the contractor(s) upon completion of the job(s) or to the store(s) where you purchase the materials.

Q: What do I need to submit with my application regarding contractor quotes or material costs?

A: When applying, you must provide three contractor quotes per repair. If you are doing the repairs yourself, you must provide an estimate of material costs. The quotes and estimates must be current and valid when the application is submitted. Please note that we may request updated quotes and estimates while reviewing your application.

Q: How long does it take to process an application?

A: Processing times vary based on the volume of applications and submission completion.

Q: I have applied for the Home Repair Assistance Program in the past; am I required to resubmit a new application?

A: You must complete a new application and submit your updated documents.

Q: Is there a timeframe for using my Home Repair Assistance grant? Does the funding expire?

A: Weather permitting, the repair work must be completed within six months of approval.

Q: Can I hire a family member who is a contractor for my home repairs?

A: Yes, if they are qualified contractors registered with the Workers' Compensation Board (WCB) and have business insurance. You must also submit three quotes from separate qualified and insured contractors.

Q: Can I do the repairs myself on my own home?

A: Yes, you can do the repairs yourself. The funds will be paid directly to the store where you purchase the materials.

Home Repair Assistance

Q: If I sell my home after two years, what happens with the caveat?

A: Métis Capital Housing Corporation places a five-year caveat for funding received on properties under the Home Repair Assistance Program. If you sell your home before the five-year term is up, the funding will be prorated based on the number of years remaining.

General Questions

Q: How is the funding distributed for the programs?

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

Q: What if my application is missing documents?

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

Q: Who can I contact if I need help with my application or have questions?

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** homerepair@metishousing.ca



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Down Payment Assistance

Q: What eligibility requirements do I need to qualify for Down Payment Assistance?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed \$150,000
- Must be 18 years of age or older
- The home must be the primary residence of the applicant
- Cannot have owned a home in the last three years
- Must be pre-approved for a mortgage

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Mortgage pre-approval
- Real estate purchase contract

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Collect all required documents.
3. Apply via:
 - **Email:** downpayment@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address

Q: What financial assistance is available?

A: You can receive 5% of the purchase price up to \$20,000.

Q: To whom are the funds paid?

A: Métis Capital Housing Corporation will pay the approved funding directly to the seller's lawyer.

Q: How long does it take to process an application?

A: Processing times vary based on the volume of applications and submission completion.

Down Payment Assistance

Q: Is there a timeframe for using my Down Payment Assistance? Does the funding expire?

A: After funding approval, you will have three months to find a suitable house. If the funds are not used within three months, they will be allocated to the next eligible applicant. Our program coordinators will make every effort to accommodate you in case of delays due to circumstances out of your control.

Q: Will my Down Payment Assistance application be considered if I currently or have previously owned a home?

A: The program's eligibility criteria state that you or your co-applicant cannot currently own or have owned a home in the last three years.

Q: Should I be pre-approved for a mortgage before qualifying for the Down Payment Assistance Program?

A: While you can apply for the funding, it will not be processed until we receive mortgage pre-approval from your financial institution.

Q: Can I use the Down Payment Assistance Program funds if I own land and want to build a home or if I am purchasing a vacant lot to build on?

A: Yes, you can apply for the Down Payment Assistance Program if you own land and wish to build a home or purchase a vacant lot to build on. However, you must be pre-approved for a mortgage, as the funds can be used as a down payment but not for purchasing building materials.

Q: Is there a limit to the number of approved applicants per household?

A: Yes. There is a limit of one per household for the Down Payment Assistance Program.

General Questions

Q: What if my application is missing documents?

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

Down Payment Assistance

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

Q: Who can I contact if I need help with my application or have questions?

A: For assistance, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** downpayment@metishousing.ca



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Mortgage Assistance

Q: What eligibility requirements do I need to qualify for the Mortgage Assistance Program?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The home must be the primary residence of the applicant
- Must exhibit financial hardship

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Evidence of loss of income, such as a Record of Employment (ROE)
- Mortgage statement
- Letter from the bank stating the risk of foreclosure
- Bank statements covering the past 90 days

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all necessary documents.
3. Apply via:
 - **Email:** mortgageassistance@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address
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Q: What financial assistance is available?

A: You can receive up to \$5,000.

Q: To whom are the funds paid?

A: Métis Capital Housing Corporation will pay the approved funding directly to your mortgage lender.

Q: How long does it take to process an application?

A: Processing times vary based on the volume of applications and submission completion.

Mortgage Assistance

General Questions

Q: How is the funding distributed for the programs?

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

Q: What if my application is missing documents?

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

Q: Who can I contact if I need help with my application or have questions?

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** mortgageassistance@metishousing.ca



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Rental Supplement

Q: What eligibility requirements do I need to qualify for the Rental Supplement Program?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed the annually published Government of Alberta Income Thresholds (varies across Alberta and indicates maximum income needed to access housing supports)
- The rental property must be the primary residence of the applicant
- Cannot own any property (land or home)
- Cannot rent from immediate family

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Latest pay stub
- Current rental agreement

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all necessary documents.
3. Apply via:
 - **Email:** rentsupplement@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address

Q: What financial assistance is available?

A: The maximum rental supplement per year is \$5,400, and the maximum security deposit is \$850 per application. Métis Capital Housing Corporation will pay the difference between the landlord's required rent and the applicant's portion (25% of the applicant's total household income).

Q: To whom are the funds paid?

A: Métis Capital Housing Corporation will pay the approved funding directly to the applicant's landlord.

Rental Supplement

Q: How long does it take to process an application?

A: Processing times vary based on the volume of applications and submission completion.

Q: What if I'm renting from a family member? Can I still apply for the Rental Supplement?

A: You can rent from anyone except your immediate family. You must also produce your legal rental lease.

Q: Can I apply for the Rental Supplement if I am a tenant of Métis Capital or Urban Housing Corporation?

A: Tenants of Métis Capital or Urban Housing Corporation are not eligible to receive rental supplement.

Q: How long can I receive funding from the Rental Supplement Program?

A: Applicants can access the rental supplement program for 24 months throughout their lifetime. Applicants must renew their application after one year to verify their continued eligibility. Some documents, such as leases, may need to be updated yearly. Failure to provide these documents will result in a delay in the application process.

Q: Is there a limit to the number of approved applicants per household?

A: There is a limit of one approved application per household, as all occupants and their income are considered for approval.

Q: What happens if the total household income or employment status changes after applying or during the assistance period?

A: If your total household income or employment status changes after applying or during the assistance period, you must immediately inform Métis Capital Housing Corporation. These changes may affect your eligibility and the amount of assistance you receive. Your application may need to be reviewed to ensure ongoing eligibility, and you may be required to submit updated documentation. Additionally, applicants in the Rental Supplement Program are required to renew annually. Failure to report changes could result in adjustments to or discontinuation of assistance.

General Questions

Q: How is the funding distributed for the programs?

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

Rental Supplement

Q: What if my application is missing documents?

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

Q: Who can I contact if I need help with my application or have questions?

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** rentsupplement@metishousing.ca



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Student Rental Supplement

Q: What eligibility requirements do I need to qualify for the Student Rental Supplement Program?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total household income must not exceed the annually published Government of Alberta Income Thresholds (varies across Alberta and indicates maximum income needed to access housing supports)
- The rental property must be the primary residence of the applicant
- Cannot own any property (land or home)
- Cannot rent from immediate family
- Must be 18 years of age or older.
 - Note: Applicants who are 17 and planning to attend school in the upcoming semester can apply with a parent or guardian's co-signature.

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Latest pay stub
- Copy of lease agreement
- Proof of enrolment

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Collect all necessary documents.
3. Apply via:
 - **Email:** rentsupplement@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address.

Q: What financial assistance is available?

A: You will receive \$200 monthly plus a security deposit of up to \$850.

Student Rental Supplement

Q: To whom are the funds paid?

A: Métis Capital Housing Corporation will pay the approved funding directly to your landlord.

Q: How long does it take to process an application?

A: Processing times vary based on the volume of applications and submission completion.

Q: How long can I receive funding from the Student Rental Supplement Program?

A: Student applicants can access the student rental supplement program for 48 months throughout their lifetime. To verify their continued eligibility, applicants must renew their applications annually before August 1st. Please note that some documents, such as leases or proof of enrollment, may need to be updated throughout the year. Failure to provide these documents will result in an interruption of funding.

Q: Is there a limit to the number of approved applicants per household?

A: The number of approved applicants per household is unlimited; eligible Métis Citizens living together as roommates can each apply.

Q: What happens if the total household income or employment status changes after applying or during the assistance period?

A: If your total household income or employment status changes after applying or during the assistance period, you must immediately inform Métis Capital Housing Corporation. These changes may affect your eligibility and the amount of assistance you receive. Your application may need to be reviewed to ensure ongoing eligibility, and you may be required to submit updated documentation. Renewal is required three times over 48 months for the Student Rental Supplement Program. Failure to report changes could result in adjustments to or discontinuation of assistance.

General Questions

Q: How is the funding distributed for the programs?

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

Student Rental Supplement

Q: What if my application is missing documents?

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

Q: Who can I contact if I need help with my application or have questions?

A: For assistance, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** rentsupplement@metishousing.ca



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Reaching Home

Q: What eligibility requirements do I need to qualify for the Reaching Home Program?

A: Eligibility includes:

- The applicant must either be an Otipemisiwak Métis Government Citizen or self-identify as Métis. Those who self-identify will receive support but must apply for Métis Citizenship or establish proof of ancestry for continued assistance. Aid will cease if Métis ancestry cannot be established or if the Registry confirms non-Métis status
- Homeless or on the verge of becoming homeless
- Loss of household income by over 50%

Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Evidence of loss of income, such as a Record of Employment (ROE)
- Bank statements covering the past 90 days
- Proof of homelessness or on the verge of becoming homeless

Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from metishousing.ca/programs or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all required documents.
3. Apply via:
 - **Email:** reachinghome@metishousing.ca
 - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
 - **In-person:** Drop off at the above address

Q: What services are included under the Reaching Home Program?

A: The program provides a range of services, including:

- **Housing Services and Placement:** Assistance in finding transitional and permanent supportive housing by collaborating with local providers.
- **Emergency Housing Funding:** Short-term financial aid to cover housing costs while awaiting long-term solutions.
- **Housing Set-up:** Support in setting up a new home, including costs for essentials like damage deposits and basic furnishings.

Reaching Home

- **Prevention and Referral Services:** Assistance in retaining housing and preventing evictions, including legal advice and budgeting support.
- **Client Support Services:** Access to essential services such as food banks and community kitchens.
- **Economic Integration Services:** Guidance and support in accessing employment, education, and income assistance programs.
- **Landlord-Tenant Services:** Includes landlord mediation and training on roles and responsibilities to maintain tenancies.
- **Re-housing Support:** Assistance in re-housing individuals or families if housing situations change unexpectedly.
- **Discharge Planning Services:** Ensure smooth transitions for individuals released from systems like healthcare and corrections.
- **Life Skills Development:** Access to programs focusing on budgeting, cooking, and other life skills.
- **Transportation Assistance:** Providing bus or public transit tickets for integration activities like job searches.
- **Cultural and Traditional Supports:** Access to culturally relevant supports, including traditional ceremonies.
- **Access to Technology:** Providing access to phones, internet, and other technology to support communication and services.

Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?

A: If you do not have your Otipemisiwak Métis Government Citizenship number or card, we can assist with the Citizenship application and still provide outreach services until your Citizenship is confirmed.

Q: Who can I contact if I need help with my application or have questions?

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** reachinghome@metishousing.ca

