

**PROGRAMS**  
MÉTIS CAPITAL  
HOUSING CORPORATION



Home Repair  
Assistance

Energy Efficiency  
Retrofits

Down Payment  
Assistance

Mortgage  
Assistance

Rental  
Supplement

Student Rental  
Supplement

Reaching  
Home

# FREQUENTLY ASKED QUESTIONS

 **Métis**

Capital Housing  
Corporation

# Home Repair Assistance

## **Q: What eligibility requirements do I need to qualify for Home Repair Assistance?**

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed \$150,000
- The home must be the primary residence of the applicant
- Cannot currently or within the past three years own any other home
- Must be the owner of the property
- Must have home Insurance
- Proof mortgage is in good standing, if applicable

## **Q: What documents are required?**

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Copy of land title
- Three contractor quotes
- Proof of home insurance
- Current mortgage/property tax statement

## **Q: What is the application process?**

A: Steps to apply:

### **1) Apply to obtain Pre-Approval**

- Download and complete the application form below or pick it up from a Métis Capital Housing Office.
- Gather all required documents.
- Apply via:
  - **Email:** [homerepair@metishousing.ca](mailto:homerepair@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A
  - **In-person:** Drop off at the above address

### **2) Following Pre-Approval**

Once the applicant has qualified to obtain financial support under the pre-approval phase, the applicant will complete the following steps:

- **Select Repairs and Obtain Quotes:**

# Home Repair Assistance

- The applicant will select their preferred essential repairs.
- Obtain three contractor quotes per repair from your preferred contractors. Contractor qualifications:
  - Must have a minimum of two million dollars of Liability Insurance.
  - Must have current Workers' Compensation Board (WCB) coverage in Alberta.
  - The homeowner is responsible for the deposit if the contractor requires it; we do not pay or reimburse deposits.

### 3) Approval

Once the applicant has provided all required documents following pre-approval, the Home Repair Assistance team will approve eligible repairs and recommend that the work begin.

- **Final Approval and Legal Documentation:**
  - Home Repair Assistance staff will inform the applicant of approved work and prepare legal forgivable loan documents for signature.
- **Construction/Installation:**
  - Once approved, the applicant can begin work by coordinating with their contractor.
  - Completed work needs confirmation from the homeowner before payments are released to the contractors.

### **Q: What repairs are eligible for the Home Repairs Assistance Program?**

A: This program will assist you with essential non-cosmetic repairs such as windows, exterior doors, plumbing, roofing, mobility-accessible adaptations, and more.

### **Q: What financial assistance is available?**

A: You can receive a forgivable loan of up to \$20,000.

### **Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to the contractor(s) upon completion of the job(s) or to the store(s) where you purchase the materials.

### **Q: What do I need to submit with my application regarding contractor quotes or material costs?**

A: When applying, you must provide three contractor quotes per repair. If you are doing the repairs yourself, you must provide an estimate of material costs. The quotes and estimates must be current and valid when the application is submitted. Please note that we may request updated quotes and estimates while reviewing your application.

# Home Repair Assistance

**Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

**Q: I have applied for the Home Repair Assistance Program in the past but was not approved; am I required to resubmit a new application?**

A: You must complete a new application and submit your updated documents.

**Q: Is there a timeframe for using my Home Repair Assistance grant? Does the funding expire?**

A: Weather permitting, the repair work must be completed within six months of approval.

**Q: Can I hire a family member who is a contractor for my home repairs?**

A: Yes, if they are qualified contractors registered with the Workers' Compensation Board (WCB) and have business insurance. You must also submit three quotes from separate qualified and insured contractors.

**Q: Can I do the repairs myself on my own home?**

A: Yes, you can do the repairs yourself. The funds will be paid directly to the store where you purchase the materials.

**Q: If I sell my home after two years, what happens with the caveat?**

A: Métis Capital Housing Corporation places a five-year caveat for funding received on properties under the Home Repair Assistance Program. If you sell your home before the five-year term is up, the funding will be prorated based on the number of years remaining.

## General Questions

**Q: How is the funding distributed for the programs?**

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

**Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

# Home Repair Assistance

**Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

**Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

**Q: Who can I contact if I need help with my application or have questions?**

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [homerepair@metishousing.ca](mailto:homerepair@metishousing.ca)



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# Energy Efficiency Retrofits

## Q: What eligibility requirements do I need to qualify for the Energy Efficiency Retrofits Program?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed \$150,000
- The home must be the primary residence of the applicant
- Cannot currently or within the past three years own any other home
- Must be the owner of the property
- Must have home Insurance
- Mortgage and property taxes are in good standing

## Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment for all household residents over 18
- Copy of land title
- Proof of home insurance
- Current mortgage/property tax statement

## Q: What is the application process?

A: Steps to apply:

### 1) Apply to obtain Pre-Approval

- Download and complete the application form below, or pick it up from a Métis Capital Housing Office.
- Gather all required documents listed on the application form.
- Apply via:
  - **Email:** [eerp@metishousing.ca](mailto:eerp@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address

# Energy Efficiency Retrofits

## 2) Following Pre-Approval

Once the applicant has qualified to obtain financial support under the pre-approval phase, the applicant will complete the following steps:

- **Home Evaluation:**
  - MCHC has partnered with Enerva Energy Solutions Inc. to support Métis homeowners in completing the required pre- and post-retrofit EnerGuide home evaluation and provide a report at no cost to the homeowners.
    - EERP staff and the EnerGuide audit partner will schedule the EnerGuide home evaluation for the applicant's home at no cost.
    - If the applicant engages an EnerGuide-certified auditor of their choosing, they will be responsible for the audit cost and submit the report to MCHC to remain eligible.
- **Select Retrofits and Obtain Quotes:**
  - The applicant will choose retrofits as recommended by the EnerGuide home evaluation. However, retrofits that include fossil fuel-burning technology are not eligible.
  - Obtain three contractor quotes per retrofit from your preferred contractors.

### **Q: What financial assistance is available?**

A: Financial support includes:

- A forgivable loan of up to \$20,000.
- If the applicant utilizes Métis Capital Housing Corporation's preferred EnerGuide audit partner, Enerva Energy Solutions Inc., the applicant will receive a complimentary pre- and post-retrofit EnerGuide home evaluation.
- The homeowner is responsible for budget overruns, contractor deposits, and any other costs exceeding the forgivable loan amount.

### **Q: What qualifications must a contractor have when being selected?**

A: Contractors must meet the following qualifications:

- Must have a minimum of two million dollars of general liability insurance.
- Must have current Workers' Compensation Board (WCB) coverage in Alberta.

# Energy Efficiency Retrofits

## **Q: Can I choose my auditor for the EnerGuide home evaluation?**

A: Yes, you can choose your EnerGuide-certified auditor. However, if you choose not to utilize Métis Capital Housing Corporation's preferred EnerGuide audit partner, you will be responsible for the pre- and post-audit costs and must submit both reports to MCHC to qualify for the program.

## **Q: What retrofits are eligible for the Energy Efficiency Retrofits Program?**

A: The Energy Efficiency Retrofit Program is designed to assist approved applicants with energy efficiency upgrades based on a pre-retrofit EnerGuide home evaluation from the EnerGuide audit partner. Each retrofit will be tailored to meet the home's specific needs as determined by the auditor. Potential eligible retrofits may include, but are not limited to:

- Window replacement
- Air sealing without a blower door test
- Drain water heat recovery (both NG and electric heater)
- Heat pump water heater (replacing gas or electric water heaters)
- Heat recovery ventilator
- Smart thermostat
- Mini-split ductless heat pump
- Ground source heat pump
- Air source heat pump (ASHP) replacing furnace and DX, or old ASHP
- Doors
- Insulation (attic, foundation, exterior wall, rim joist)
- Solar PV

## **Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to the contractor(s) upon completion of the job(s) after receiving confirmation from the applicant that they are satisfied with the repairs.

## **Q: What do I need to submit after pre-approval regarding contractor quotes?**

A: After pre-approval, you must provide three contractor quotes per retrofit from your preferred contractors. The quotes and estimates must be current and valid when submitted.

# Energy Efficiency Retrofits

**Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

**Q: Is there a timeframe for using my Energy Efficiency Retrofits grant? Does the funding expire?**

A: Weather permitting, the repair work must be completed within six months of approval.

**Q: Can I hire a family member who is a contractor for my energy efficiency retrofits?**

A: Yes, if they are qualified contractors registered with the Workers' Compensation Board (WCB) and have valid general liability insurance. You must also submit three quotes from separate qualified and insured contractors.

**Q: Can I do the retrofits myself on my own home?**

A: Yes, you can do the repairs yourself. The funds will be paid directly to the store where you purchase the materials.

**Q: If I sell my home after two years, what happens with the caveat?**

A: Métis Capital Housing Corporation places a five-year caveat for a forgivable loan received on properties under the Energy Efficiency Retrofits Program. If you sell your home before the five-year term is up, the forgivable loan will be prorated based on the number of years remaining. The applicant will be required to repay the prorated loan amount to MCHC.

## General Questions

**Q: How is the funding distributed for the programs?**

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents. However, MCHC has allocated funding to support all Alberta locations. This allocation and its evaluation are part of the pilot program to ensure we serve all Métis citizens within Alberta effectively.

**Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

# Energy Efficiency Retrofits

**Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We will accept and hold your application, processing it only upon receiving confirmation that you qualify for citizenship from the Otipemisiwak Métis Government. Additionally, if requested, we can support your citizenship application by writing a referral letter to the Registry to expedite the process.

**Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

**Q: Who can I contact if I need help with my application or have questions?**

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [eerp@metishousing.ca](mailto:eerp@metishousing.ca)



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# Down Payment Assistance

## **Q: What eligibility requirements do I need to qualify for Down Payment Assistance?**

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The total annual household income must not exceed \$150,000
- Must be 18 years of age or older
- The home must be the primary residence of the applicant
- Cannot currently or within the past three years own any other home
- Must be pre-approved for a mortgage

## **Q: What documents are required?**

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Mortgage pre-approval
- Real estate purchase contract

## **Q: How do I apply?**

A: Steps to apply:

1. Download and complete the application form from [metishousing.ca/programs](https://metishousing.ca/programs) or pick it up from a Métis Capital Housing Corporation Office.
2. Collect all required documents.
3. Apply via:
  - **Email:** [downpayment@metishousing.ca](mailto:downpayment@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address

## **Q: What financial assistance is available?**

A: You can receive a forgivable loan of up to 5% of the home's purchase price, to a maximum of \$20,000.

## **Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to the seller's lawyer.

## **Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

# Down Payment Assistance

**Q: I have applied for the Down Payment Assistance Program in the past but was not approved; am I required to resubmit a new application?**

A: You must complete a new application and submit your updated documents.

**Q: Is there a timeframe for using my Down Payment Assistance? Does the funding expire?**

A: After funding approval, you will have three months to find a suitable house. If the funds are not used within three months, they will be allocated to the next eligible applicant. Our program coordinators will make every effort to accommodate you in case of delays due to circumstances out of your control.

**Q: Will my Down Payment Assistance application be considered if I currently or have previously owned a home?**

A: The program's eligibility criteria state that you or your co-applicant cannot currently own or have owned a home in the last three years.

**Q: Should I be pre-approved for a mortgage before qualifying for the Down Payment Assistance Program?**

A: While you can apply for the funding, it will not be processed until we receive mortgage pre-approval from your financial institution.

**Q: Can I use the Down Payment Assistance Program funds if I own land and want to build a home or if I am purchasing a vacant lot to build on?**

A: Yes, you can apply for the Down Payment Assistance Program if you own land and wish to build a home or purchase a vacant lot to build on. However, you must be pre-approved for a mortgage, as the funds can be used as a down payment but not for purchasing building materials.

**Q: Is there a limit to the number of approved applicants per household?**

A: Yes. There is a limit of one per household for the Down Payment Assistance Program.

## General Questions

**Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

# Down Payment Assistance

**Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

**Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

**Q: Who can I contact if I need help with my application or have questions?**

A: For assistance, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [downpayment@metishousing.ca](mailto:downpayment@metishousing.ca)



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# Mortgage Assistance

## **Q: What eligibility requirements do I need to qualify for the Mortgage Assistance Program?**

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The home must be the primary residence of the applicant
- Must exhibit financial hardship

## **Q: What documents are required?**

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Evidence of loss of income, such as a Record of Employment (ROE)
- Mortgage statement
- Letter from the bank stating the risk of foreclosure
- Bank statements covering the past 90 days

## **Q: How do I apply?**

A: Steps to apply:

1. Download and complete the application form from [metishousing.ca/programs](https://metishousing.ca/programs) or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all necessary documents.
3. Apply via:
  - **Email:** [mortgageassistance@metishousing.ca](mailto:mortgageassistance@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address
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## **Q: What financial assistance is available?**

A: You can receive a maximum of \$5,000 towards mortgage arrears.

## **Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to your mortgage lender.

## **Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

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# Mortgage Assistance

**Q: I have applied for the Mortgage Assistance Program in the past but was not approved; am I required to resubmit a new application?**

A: You must complete a new application and submit your updated documents.

## General Questions

**Q: How is the funding distributed for the programs?**

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

**Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

**Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

**Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

**Q: Who can I contact if I need help with my application or have questions?**

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [mortgageassistance@metishousing.ca](mailto:mortgageassistance@metishousing.ca)



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# Rental Supplement

## **Q: What eligibility requirements do I need to qualify for the Rental Supplement Program?**

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The rental property must be the primary residence of the applicant
- Cannot own any housing
- Cannot rent from immediate family

## **Q: What documents are required?**

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Latest pay stub
- Current rental agreement

## **Q: How do I apply?**

A: Steps to apply:

1. Download and complete the application form from [metishousing.ca/programs](https://metishousing.ca/programs) or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all necessary documents.
3. Apply via:
  - **Email:** [rentsupplement@metishousing.ca](mailto:rentsupplement@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address

## **Q: What financial assistance is available?**

A: The maximum rental supplement per year is \$5,400, and the maximum security deposit is \$850 per application. Métis Capital Housing Corporation will pay the difference between the landlord's required rent and the applicant's portion (30% of the applicant's total household income).

# Rental Supplement

**Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to the applicant's landlord.

**Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

**Q: I have applied for the Rental Supplement Program in the past but was not approved; am I required to resubmit a new application?**

A: You must complete a new application and submit your updated documents.

**Q: What if I'm renting from a family member? Can I still apply for the Rental Supplement?**

A: You can rent from anyone except your immediate family. You must also produce your legal rental lease.

**Q: Can I apply for the Rental Supplement if I am a tenant of Métis Capital or Urban Housing Corporation?**

A: Tenants of Métis Capital or Urban Housing Corporation are not eligible to receive rental supplement.

**Q: How long can I receive funding from the Rental Supplement Program?**

A: Applicants can access the rental supplement program for 24 months throughout their lifetime. Some documents, such as leases, may need to be updated yearly. Failure to provide these documents will result in an interruption of funding.

**Q: Is there a limit to the number of approved applicants per household?**

A: There is a limit of one approved application per household, as all occupants and their income are considered for approval.

**Q: What happens if the total household income or employment status changes after applying or during the assistance period?**

A: If your total household income or employment status changes after applying or during the assistance period, you must immediately inform Métis Capital Housing Corporation. These changes may affect your eligibility and the amount of assistance you receive. Your application

# Rental Supplement

may need to be reviewed to ensure ongoing eligibility, and you may be required to submit updated documentation. Additionally, applicants in the Rental Supplement Program are required to renew annually. Failure to report changes could result in adjustments to or discontinuation of assistance.

## General Questions

### **Q: How is the funding distributed for the programs?**

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

### **Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

### **Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

### **Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

### **Q: Who can I contact if I need help with my application or have questions?**

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [rentsupplement@metishousing.ca](mailto:rentsupplement@metishousing.ca)



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# Student Rental Supplement

## Q: What eligibility requirements do I need to qualify for the Student Rental Supplement Program?

A: Eligibility includes:

- The primary applicant must be an Otipemisiwak Métis Government Citizen
- The rental property must be the primary residence of the applicant
- Cannot own any property (land or home)
- Cannot rent from immediate family
- Must be 18 years of age or older.
  - Note: Applicants who are 17 and planning to attend school in the upcoming semester can apply with a parent or guardian's co-signature.

## Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Latest pay stub
- Copy of lease agreement
- Proof of enrolment

## Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from [metishousing.ca/programs](https://metishousing.ca/programs) or pick it up from a Métis Capital Housing Corporation Office.
2. Collect all necessary documents.
3. Apply via:
  - **Email:** [rentsupplement@metishousing.ca](mailto:rentsupplement@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address.

# Student Rental Supplement

**Q: What financial assistance is available?**

A: You can receive \$200 monthly plus a security deposit of up to \$850.

**Q: To whom are the funds paid?**

A: Métis Capital Housing Corporation will pay the approved funding directly to your landlord.

**Q: How long does it take to process an application?**

A: Processing times vary based on the volume of applications and submission completion.

**Q: I have applied for the Student Rental Supplement Program in the past but was not approved; am I required to resubmit a new application?**

A: You must complete a new application and submit your updated documents.

**Q: How long can I receive funding from the Student Rental Supplement Program?**

A: Student applicants can access the student rental supplement program for 48 months throughout their lifetime. To verify their continued eligibility, applicants must renew their applications annually before August 1st. Please note that some documents, such as leases or proof of enrollment, may need to be updated throughout the year. Failure to provide these documents will result in an interruption of funding.

**Q: Is there a limit to the number of approved applicants per household?**

A: The number of approved applicants per household is unlimited; eligible Métis Citizens living together as roommates can each apply.

**Q: What happens if the total household income or employment status changes after applying or during the assistance period?**

A: If your total household income or employment status changes after applying or during the assistance period, you must immediately inform Métis Capital Housing Corporation. These changes may affect your eligibility and the amount of assistance you receive. Your application may need to be reviewed to ensure ongoing eligibility, and you may be required to submit updated documentation. Renewal is required three times over 48 months for the Student Rental Supplement Program. Failure to report changes could result in adjustments to or discontinuation of assistance.

# Student Rental Supplement

## General Questions

**Q: How is the funding distributed for the programs?**

A: Funding is limited and distributed on a first-come, first-served basis to applicants who submit complete applications and valid documents.

**Q: What if my application is missing documents?**

A: Missing documents can delay the processing of your application. It's important to note that if funds are exhausted while waiting for the required documents, it may result in ineligibility.

**Q: What if I have applied for my new Otipemisiwak Métis Government Citizenship card and have not yet received it?**

A: We would accept and hold the application but only process it upon receiving confirmation that the applicant qualifies for Citizenship from the Otipemisiwak Métis Government.

**Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: No, you must have an Otipemisiwak Métis Government Citizenship number to qualify for these programs.

**Q: Who can I contact if I need help with my application or have questions?**

A: For assistance, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [rentsupplement@metishousing.ca](mailto:rentsupplement@metishousing.ca)



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# Reaching Home

## Q: What eligibility requirements do I need to qualify for the Reaching Home Program?

A: Eligibility includes:

- The applicant must either be an Otipemisiwak Métis Government Citizen or self-identify as Métis. Those who self-identify will receive support but must apply for Métis Citizenship or establish proof of ancestry for continued assistance. Aid will cease if Métis ancestry cannot be established or if the Registry confirms non-Métis status
- Homeless or on the verge of becoming homeless
- Loss of household income by over 50%

## Q: What documents are required?

A: Applicants need to provide:

- Completed application
- Two pieces of photo identification (applicant and co-applicant, if applicable), one of which must be an Otipemisiwak Métis Government Citizenship Card
- Current Notice of Tax Assessment (applicant and co-applicant, if applicable)
- Evidence of loss of income, such as a Record of Employment (ROE)
- Bank statements covering the past 90 days
- Proof of homelessness or on the verge of becoming homeless

## Q: How do I apply?

A: Steps to apply:

1. Download and complete the application form from [metishousing.ca/programs](https://metishousing.ca/programs) or pick it up from a Métis Capital Housing Corporation Office.
2. Gather all required documents.
3. Apply via:
  - **Email:** [reachinghome@metishousing.ca](mailto:reachinghome@metishousing.ca)
  - **Mail:** Métis Capital Housing Corporation, 11923 121A Street, Edmonton, AB T5L 0A2
  - **In-person:** Drop off at the above address

## Q: What services are included under the Reaching Home Program?

A: The program provides a range of services, including:

- **Housing Services and Placement:** Assistance in finding transitional and permanent supportive housing by collaborating with local providers.
- **Emergency Housing Funding:** Short-term financial aid to cover housing costs while awaiting long-term solutions.
- **Housing Set-up:** Support in setting up a new home, including costs for essentials like damage deposits and basic furnishings.

# Reaching Home

- **Prevention and Referral Services:** Assistance in retaining housing and preventing evictions, including legal advice and budgeting support.
- **Client Support Services:** Access to essential services such as food banks and community kitchens.
- **Economic Integration Services:** Guidance and support in accessing employment, education, and income assistance programs.
- **Landlord-Tenant Services:** Includes landlord mediation and training on roles and responsibilities to maintain tenancies.
- **Re-housing Support:** Assistance in re-housing individuals or families if housing situations change unexpectedly.
- **Discharge Planning Services:** Ensure smooth transitions for individuals released from systems like healthcare and corrections.
- **Life Skills Development:** Access to programs focusing on budgeting, cooking, and other life skills.
- **Transportation Assistance:** Providing bus or public transit tickets for integration activities like job searches.
- **Cultural and Traditional Supports:** Access to culturally relevant supports, including traditional ceremonies.
- **Access to Technology:** Providing access to phones, internet, and other technology to support communication and services.

## **Q: Can I still apply for the program without an Otipemisiwak Métis Government Citizenship card?**

A: If you do not have your Otipemisiwak Métis Government Citizenship number or card, we can assist with the Citizenship application and still provide outreach services until your Citizenship is confirmed.

## **Q: Who can I contact if I need help with my application or have questions?**

A: For support, contact:

- **Phone:** (780) 452-6440
- **Toll-Free:** 1 (877) 458-8684
- **Email:** [reachinghome@metishousing.ca](mailto:reachinghome@metishousing.ca)



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